APPENDIX B

Agreed position/operating schedule agreed between applicant and Avon & <u>Somerset Constabulary</u>

- All employees involved in the sale of alcohol, must receive training on commencement of employment, with regards to preventing the sale of alcohol to persons who are under the required age and proxy sales. This training must also include refusals to persons who are intoxicated. This training must be documented and signed for by employees to acknowledge that they have received this training. All employees must receive refresher training every six months. Records must be made available for inspection by the Police & Licensing Authority.
- 2) The licence holder must maintain a refusals register to record instances where the sale of alcohol and proxy sales to a patron is refused. Records must be kept for a minimum of 12 months and must be made available to the Police or authorised officer of the Licensing Authority on request.
- 3) Customers will not be permitted to take open containers of alcohol from the premises.
- 4) Alcohol must be securely stored at all times.
- 5) All bottles and glasses must be removed from outside areas on a regular and frequent basis.
- 6) The Premises Licence holder or DPS must ensure that any outside area attached to the premises or included in the licence must be controlled in a safe and effective manner at all times and staff must pay special attention to the impact that the use of the outside area has on the surrounding community. Outside areas must be regularly supervised.
- 7) Appropriate age verification checks must be in place for online sales to prevent the sale of alcohol to customers under the age of 18 years. Customers must enter their date of birth before purchase to prove they are over 18 years.